

Meta Data

Connected

Summary description	External school and educational groups visiting the Yang Science Centre for lab based workshops, usually in S106 but sometimes other labs or more than one lab. Access is usually via the coach park and Faringdon Lodge. Activities are usually confined to YSC but could involve outside activities including use of the rill for pond dipping.
Main location	Senior School
Type / Duration	Rolling
Primary Department	Pastoral/Partnerships
People potentially involved	21-100
Confidential?	x
Relevant for ASE?	x

Connected Risk Assessments

Assessor Actions

Latest Review Dates

- Lead Assessor - Jeremy Thomas
 - Review Date: 29 November 2023
 - Next Review Date: 1 September 2024
- 2nd Assessor - Richard Fisher
 - Review Date: None
- 3rd Assessor - Grant Baldwin
 - Review Date: 23 November 2023
 - Next Review Date: 23 November 2024

Latest Approval Status

- Approver -
 - Approval Status: Not Yet Reviewed
 - Approval Date: 29 November 2023
 - Next Approval Date: 27 November 2024

Hazard Keys

Hazard Score	Severity indicators			
Hazard score	People	Reputation/ Perception	Operational/ activity continuity	Financial/ Property
1 Minor	First aid likely; Possible visit to Health Centre/ School Nurse	No impact	No impact	<£10k
2 Moderate	Hospital/MIU visit likely; Time-off (days) possible	Some parental interest; local press interest	Limited impact; recovery time <1 hour	£10-50k
3 Significant	Hospital admission likely; Time off (weeks) possible	Widespread parental interest; national media interest	Moderate impact; RA activity suspended	£50-100k
4 Serious	Long-term injury likely; Death possible	Short-term (<1yr) reputational damage	School open but broader operations impacted	£100-500k
5 Major	Death likely	Long-term (>1yr) reputational damage	School closure likely (>1 day)	>£500k

Hazard Score	Likelihood indicators
1 Rare	Has not occurred and is not likely to occur .
2 Unlikely	Could occur more than once within a 10 year period. Some history of occurrence
3 Possible	Could occur more than once within a 5 year period. Has occurred within the last 5 years
4 Likely	Could occur several times within a 3 year period. Has occurred within the last 3 years
5 Almost certain	Could occur several times within a year. Has occurred within the last 12 months

Hazards

Hazard Type	Hazard Details	Measures Currently in place to prevent risk of injury	Likelihood	Severity	Risk Rating	Resources
Fire / explosion	Visitors unfamiliar with buildings and fire safety arrangements.	<p>Most buildings are equipped with fire detectors, alarms, extinguishers and emergency escape signage.</p> <p>Emergency contact will be Porter Martin Strong for any fire or security alarms that sound.</p> <p>Visitors will be required to sign in on arrival. Visiting teachers/group leaders to be made aware of their responsibility to register children under their supervision at designated assembly point.</p> <p>Emergency evacuation briefing to be given at the start of the event. Staff member running event to act as Fire Marshall, assisted by any other AS staff present.</p> <p>AS staff to be responsible for evacuation and registration of any AS pupils present.</p> <p>Fire Marshall to ensure that mobility impaired individuals to be assisted to the assembly point or to safe areas designated in the stair wells.</p> <p>Smoking strictly prohibited in buildings and grounds.</p>	1 - Rare	3 - Significant	3	
Other	Collision with moving vehicles. Traffic turning into and parking in school.	<p>School has designated parking areas and speed restrictions. Coaches, minibuses and visitors to YSC can park in Faringdon Road coach park between 9am-4:30pm enabling direct access to YSC.</p> <p>Visitors to be escorted across school site if parking elsewhere or arriving via other entrances.</p>	3 - Possible	3 - Significant	9	
Other	Accidents/injuries/sudden illness	<p>Designated first aiders available within YSC and school Health Centre is available in school hours. Where pupils from other schools are unaccompanied by staff or parents/carers essential medical information is sought in writing in advance.</p> <p>Visiting groups are responsible for obtaining relevant medical information for individuals under their supervision</p>	1 - Rare	3 - Significant	3	

Slips, Trips & Falls	Slips, trips, falls causing injuries to persons.	No running in the building. Special care to be taken on staircases. Visiting children to be supervised by accompanying staff when visiting toilets or other parts of YSC including use of staircases. Adults should use the separate toilets located behind the photocopier room on the ground floor and when supervising children using the toilets they should not enter the pupil toilets unless absolutely necessary. A RADAR key is available for those requiring the accessible toilet. A visiting staff briefing sheet is on display in S106 and shared as a downloadable link via the ASP Booking Portal.	2 - Unlikely	3 - Significant	6	
Other	Injury to staff, pupils, visitors through unsafe practices in labs.	All activities to be risk assessed by staff leading the activity following CLEAPSS guidance and Science Department policies.	1 - Rare	2 - Moderate	2	
Other	Outdoor science activities such as water bottle launching and pond dipping.	Adequate supervision appropriate to the activity by the staff member in charge. Visiting staff required to ensure good behaviour. Restricted access and numbers to the rill for pond dipping. Pupils kept at safe distance from water rocket launches. Ensure that pupils wash hands after handling equipment.	2 - Unlikely	3 - Significant	6	